

# MILITARY ENGINEER SERVICES

## SITUATIONS VACANT

1. Applications are invited by Engineer in Chief's Branch, GHQ Rawalpindi from Pakistani Nationals for the following posts having the qualification and experience as shown against each: -

Ser	Name of Post	BPS	No of Vacancies	Domicile	Age Limit (Including 5 Years General Relaxation)	Qualification and Experience
a.	Assistant	14	04	Merit Punjab Sind (R) KPK	01 01 01 01 18 to 35 years	(a) Graduate (b) Qualifying the prescribed recruitment test with typing speed of 30 words per minute (Minimum). (c) Knowledge/operating of computer will be given preference.
b.	Head Clerk	14	02	Merit Sind (R)	01 01 18 to 35 years	(a) Intermediate (b) Qualifying the prescribed recruitment test with typing speed of 30 words per minute (Minimum). (c) Knowledge/operating of computer will be given preference.
c.	Stenotypist	14	02	Merit Sind (R)	01 01 18 to 35 years	(a) Intermediate (b) Qualifying the prescribed Departmental recruitment test with 80/40 words per minute in shorthand/typing respectively.

Ser	Name of Post	BPS	No of Vacancies	Domicile	Age Limit (Including 5 Years General Relaxation)	Qualification and Experience	
d.	Sub Engineer B&R Gde-II	11	53	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled	03 21 03 05 05 03 01 01 05 01	18 to 35 years	Matric with Science and 3 years Diploma of Associate Engineer in Civil Technology from a recognized Technical Institute/College of Technology.
				<b>Non Muslims</b>			
				Punjab Sind (R) KPK GB/FATA	01 02 01 01		
e.	Sub Engineer E&M Gde-II	11	17	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental	01 07 01 02 02 01 01 02	18 to 35 years	Matric with Science and 3 years Diploma of Associate Engineer in Electrical/Mechanical/Air Conditioning Technology from a recognized Technical Institute/College of Technology.
f.	Draughtsman Class 'A'	11	04	Punjab Balochistan GB/FATA Departmental	01 01 01 01	18 to 35 years	(a) Matric (b) Diploma in Draughtsman-ship from a recognized Technical Institute/ College of Technology. (c) 2 years experience of the trade.

Ser	Name of Post	BPS	No of Vacancies	Domicile	Age Limit (Including 5 Years General Relaxation)	Qualification and Experience	
g.	Upper Division Clerk	09	17	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental <b>Women</b> Punjab	01 07 01 01 02 01 01 02 01	18 to 35 years	(a) Intermediate (b) Qualifying the prescribed recruitment test with typing speed of 30 WPM. (c) Knowledge/operating of computer will be given preference.
h.	Lower Division Clerk	07	73	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled <b>Women</b> Punjab Sind (U) Sind (R) KPK GB/FATA <b>Non Muslims</b> Punjab Sind (R) KPK GB/FATA	04 27 04 06 06 03 02 01 07 01 03 01 01 01 02 01 01 01 01	18 to 30 years	(a) Matric (b) Qualifying the prescribed recruitment test with typing speed of 30 words per minute (Minimum). (c) Knowledge/operating of computer will be given preference.

Ser	Name of Post	BPS	No of Vacancies	Domicile		Age Limit (Including 5 Years General Relaxation)	Qualification and Experience
j.	Junior Supervisor F&S	07	05	Punjab Sind (R) KPK GB/FATA	02 01 01 01	18 to 35 years	(a) Matric (b) Two years Diploma in Timber Technology or Wood working from a recognized Institute. OR Intermediate
k.	Draughtsman Class 'B'	07	12	Punjab Sind (R) Balochistan GB/FATA AK Departmental	03 04 01 01 01 01	18 to 35 years	(a) Matric (b) Diploma/One year Certificate in Draughtsman-ship from recognized Technical Institute/College of Technology.
				<b><u>Non Muslims</u></b> Punjab	01		
l.	Laboratory Assistant	06	04	Punjab Balochistan	03 01	18 to 30 years	F.Sc (Physics / Chemistry) OR Matric with Science, preferably 2 years experience of the job.
m.	Draughtsman Class 'C'	05	14	Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental	05 01 01 01 01 01 02	18 to 30 years	(a) Matric (b) Certificate of trade proficiency from Technical Training Centre in Draughtsmanship. OR Must have qualified in Basic Draughtsman course run by any Defence Department.
				<b><u>Women</u></b> Sind (R) KPK	01 01		

Ser	Name of Post	BPS	No of Vacancies	Domicile	Age Limit (Including 5 Years General Relaxation)	Qualification and Experience	
n.	Storeman	05	35	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental Disabled	02 14 03 04 03 01 01 03 01	18 to 30 years	(a) Matric (b) Must pass preliminary recruitment test.
				<b><u>Non Muslims</u></b> Punjab Sind (R) KPK	01 01 01		
o.	MT Driver	04	37	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled	02 13 02 03 03 02 01 01 03 03	18 to 35 years	(a) Middle OR Pakistan Army Certificate-II. (b) Must be in possession of a Heavy Transport Vehicle Driving Licence from Civil or Military Authorities. (c) Must pass preliminary recruitment test.
				<b><u>Non Muslims</u></b> Punjab Sind (U) Sind (R) KPK	01 01 01 01		

Ser	Name of Post	BPS	No of Vacancies	Domicile	Age Limit (Including 5 Years General Relaxation)	Qualification and Experience
p.	Assistant Copier Operator	03	01	Departmental	01 18 to 30 years	(a) Primary Class Pass (b) Must have sufficient experience in handling of Copier Machine (Desirable).
q.	Daftry	02	16	Merit Punjab Sind (U) Sind (R) KPK Balochistan AK Departmental	01 07 01 02 02 01 01 01	18 to 30 years Middle Pass
r.	Naib Qasid	01	23	Merit Punjab Sind (U) Sind (R) KPK Balochistan AK Departmental	01 10 02 02 02 02 01 03	18 to 30 years Primary Pass
s.	Chowkidar	01	12	Merit Punjab Sind (R) KPK Departmental  <u>Non Muslims</u> Punjab	01 05 02 02 01  01	18 to 30 years Primary Pass

2. Only short listed applicants will be called for written test/interview at PESHAWAR, RAWALPINDI, LAHORE, PANO AQIL, KARACHI & QUETTA. Candidates must specify the place in their applications where they want to appear in test / interview. Applications are to be submitted on prescribed printed forms as per the advertisement. However these forms can also be obtained from the offices of Commander Military Engineer Services (Army), free of cost from the following stations: -
- a. Peshawar
  - b. Rawalpindi
  - c. Lahore
  - d. Pano Aqil
  - e. Karachi
  - f. Quetta
3. The applications forms can also be obtained from the following offices: -
- a. 701 Pak Works Section Muzaffarabad
  - b. 702 Pak Works Section Bhimber
  - c. 703 Pak Works Section Gilgit
4. All the above mentioned posts are on all Pakistan basis and selected candidates will have to serve any where in and outside Pakistan as and when required by the department.
5. Preference will be given to **1st divisioners (in the required qualification)** however the condition may be relaxed to **2nd division** in case of disabled, women, departmental and applicants belonging to Baluchistan, Sind (Rural), GB/FATA and AK. Incomplete applications will not be entertained and no call up letter for the test/interview will be issued to such applicants. Submission of copy of matriculation certificate is must in all cases except upto BPS-4.
6. Upto 10 percent vacancies (Departmental Quota) are reserved for eligible/qualified children of serving/retired/deceased MES Employees including ex-servicemen of Corps of Engineers. Indication to this effect must clearly be given by the applicant in his application. Family 'B Form' and discharge certificate of father duly attested will be attached alongwith application.
7. Upto 5 percent vacancies are reserved for Minorities (Non-Muslims) of each province/region. Non-Muslims must attach declaration on oath alongwith their applications.
8. Disable quota is reserved for those who are registered with District Rehabilitation Organizations.
9. Attach experience certificate pertaining to Govt Department duly verified.
10. Govt servants including MES employees must apply through their departments showing their present service number (if any), rank and place of duty.
11. All applicants, are required to attach with their applications, a Bank Draft/Pay Order as following in favour of E in C's Branch, GHQ Rawalpindi. Applications received without Bank Draft/Pay Order will not be accepted:-
- a. BPS-1 to 4 Rs. 100/-
  - b. BPS-5 to 6 Rs. 200/
  - c. BPS-7 to 9 Rs. 300/
  - d. BPS-11 Rs. 400/
  - e. BPS-14 Rs. 500/

12. Relaxation in Upper Age Limit will be given as under:-

Sl. No	Category of Candidates	Age relaxation admissible
a.	Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Tribal Areas, Azad Kashmir and Gilgit Baltistan for all posts under the Federal Government.	3 years
b.	Candidates belonging to Sindh (R) and Baluchistan for posts in BPS-15 and below under the Federal Government.	3 years
c.	Released or Retired Officers/personnel of the Armed Forces of Pakistan	15 years or the number of years actually served in Armed Forces of Pakistan, whichever is less.
d.	Government servants who have completed 2 years continuous Government service on the closing date for receipt of applications.	10 years, upto the age of 55 years.
e.	Disabled persons for appointment to posts in BPS-15 and below	10 years
f.	Widows, son or daughter of a deceased civil servant who died during service	5 years

13. Candidates having the requisite qualifications should send their applications on prescribed forms to Engineer-in-Chief's Branch GHQ Rawalpindi, supported with following:-

- a. Three latest passport size photographs
- b. Attested photo copies of all educational qualifications (including marks sheets, certificates, diplomas and degrees)
- c. Attested photo copy of domicile certificate
- d. Attested photo copy of National Identity Card (computerized)
- e. Experience certificates (if any)
- f. Attested photocopy of Family 'B' Form and discharge certificate / service certificate of father from concerned office (for departmental quota only).
- g. Attested photocopy of discharge certificate from DASB (for candidates himself retired from army) / service certificate and NOC from concerned office (for candidates himself serving in MES / other govt department)
- h. Attested photocopy of disability certificate from District Rehabilitation Organizations (for disabled quota only)
- j. Declaration on oath for Non-Muslim candidates duly verified by Magistrate Grade-I.
- k. Pay Order/Bank Draft in favour of E in C's Branch, GHQ Rawalpindi (refer para 11 above for details)

14. An applicant can apply only for one post at a time. Candidature of applicant who apply for more than one post will be rejected, if found.

15. Competent authority reserves the right to accept or reject any application without indicating any reason.

16. Last date for receipt of applications is **1 June 2015**. Applications received after the closing date will not be entertained.

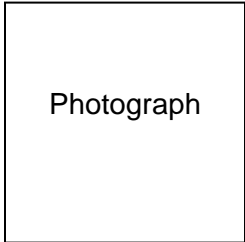
17. No TA/DA will be paid for appearing in the test/interview.

**Lieutenant Colonel  
For Engineer-in-Chief  
GSO-I (Personnel)**



## APPLICATION FORM FOR EMPLOYMENT

1. Post Applied for (Name of Post) \_\_\_\_\_
2. Quota \_\_\_\_\_  
(Department / Women / Disabled / Regional / Non-Muslim)
3. Name of Applicant \_\_\_\_\_
4. Father's/Husband's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
**Age on 1 June 2015**  
\_\_ Y \_\_ M \_\_ D



5. Army No and Rank (if candidate himself is already serving in MES as permanent, retired from Army) \_\_\_\_\_  
 Unit/Corps \_\_\_\_\_ Date of Appointment \_\_\_\_\_ Date of SOS \_\_\_\_\_ Total Service \_\_\_\_\_
6. Army No and Rank of Father (in case of father serving / retired from MES / Army) \_\_\_\_\_  
 Unit/Corps \_\_\_\_\_ Father/Husband died during Govt service (Yes / No ) \_\_\_\_\_ (attach proof if yes)
7. Address  
 (a) Present (On which all correspondence will be done) \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Permanent \_\_\_\_\_
8. Domicile \_\_\_\_\_ Telephone No \_\_\_\_\_
9. Computerized National Identity Card No \_\_\_\_\_ Religion \_\_\_\_\_

10. Qualification of Applicant:-

Ser	Qualification	Total Marks	Marks Obtained	Name of Board / University
(a)	Matric			
(b)	F.A/F.Sc/I.Com			
(c)	B.A/B.Sc/B.Com			
(d)	Diploma of Associate Engineering			
(e)	B.Sc Engineering			
(f)	MA/M.Sc/M.Com			
(g)	Any Other			

11. Experience :-

Ser	Appointment	Organization/Office	Duration		Total Period of Experience
			From	To	
(a)					
(b)					
(c)					

12. Bank Draft/Pay Order No with date. \_\_\_\_\_ Amount (Rs.) \_\_\_\_\_
13. Centre of Examination Desired : \_\_\_\_\_ (Peshawar, Rawalpindi, Lahore, Pano Aqil, Karachi, Quetta)

\_\_\_\_\_  
(SIGNATURES OF CANDIDATE)